

New York Limousine

WEDDING CONTRACT

Day & Date of Service: _____

Referred By: _____

Bride: _____

Groom: _____

Pick-up Address: _____

Pick-up Address: _____

City: _____ State: _____ Zip: _____

City: _____ State: _____ Zip: _____

Cross Street: _____

Cross Street: _____

Bride's Phone: _____

Groom's Phone: _____

Alternate Phone: _____

Alternate Phone: _____

Pick-up Time: _____

Pick-up Time: _____

Distance to Ceremony: _____ mi.

Distance to Ceremony: _____ mi.

Will Groom be picked up and dropped off first, then have vehicle(s) proceed to bride's house? Y / N

Location of Wedding Ceremony: _____ Time of Ceremony: _____

Street Address: _____ City: _____ State: _____ Zip: _____

Cross Street: _____ Will the Bride require a runner? Y / N

Photo Location: _____

Location of Reception: _____ Time of Reception: _____

Street Address: _____ City: _____ State: _____ Zip: _____

Cross Street: _____

Will transportation from the reception be required? Y / N

Destination and # of passengers per vehicle: _____

Vehicles Required: Vehicle #1 _____ Vehicle #2 _____

Vehicle #3 _____ Vehicle #4 _____

TERMS AND CONDITIONS

A 35% non-refundable deposit is due at the time of the reservation. The remaining balance is due 45 days prior to the day of service. Reservations are not guaranteed until the deposit and signed contract have been received by New York Limousine. Cancellations must be made at least 45 days prior to the scheduled date of service. Cancellations must be written and signed by this contract holder and faxed to our office at (973) 895-1204. The receipt of fax must be confirmed by phone. After 45 days the undersigned will be held responsible to pay the entire balance in full. The undersigned agrees that in the event the leased or rented vehicle suffers or sustains a mechanical problem so as to render it inoperable, that New York Limousine, at its discretion, may provide a similar vehicle of kind and quality and that such replacement vehicle will satisfy New York Limousine's responsibility under this agreement. Further, that if the vehicle leased or rented suffers from a minor mechanical problem through no fault of New York Limousine, it will be totally in our company's discretion whether or not to provide a replacement vehicle. The undersigned is liable to pay for any damage incurred to the vehicle by the passengers or their affiliates during the time of service. A minimum fee of \$250.00 will be charged if excessive cleaning is required. Prices are valid for service provided within a 20 mile radius of the location of the Wedding Ceremony. Surcharges will apply for additional mileage and tolls. Airport service is charged separately. Additional time begins 15 minutes after the scheduled drop-off time. If additional time is incurred a minimum hourly overtime rate of \$132.00/ hour plus a 20% service fee and 8% fuel surcharge will apply. There will be absolutely no exceptions unless overtime is booked 1 month prior to the date of service.

Prepared By (please print): _____ Date: _____

Customer's Signature: _____ Date: _____

New York Limousine

AUTHORIZATION TO DEBIT CREDIT CARD

I, _____, hereby authorize New York Limousine to debit my below credit card for the below listed amount and I agree to the terms and conditions of the limousine rental. I understand that execution of this authorization constitutes such approval. I assume full responsibility for any and all non-payments.

Additional time begins 15 minutes after the scheduled drop-off date and time. If additional time is incurred an hourly overtime rate of _____ plus a 20% service fee and 8% fuel surcharge will apply. The client is liable for any damage incurred to the interior or exterior of the vehicle by the passengers or their affiliates during service. If any repairs or excessive cleaning are required a minimum fee of \$250.00 will apply. In the event the rented vehicle suffers or sustains a mechanical problem so as to render it inoperable we reserve the right to provide a similar vehicle of kind and quality and such replacement vehicle will satisfy New York Limousine's responsibility under this reservation. If the vehicle leased or rented suffers from a minor mechanical problem through no fault of New York Limousine's, it will be totally in our company's discretion whether or not to provide a replacement vehicle. If illegal activities occur within the vehicle, service will be terminated immediately and no refunds will be issued. Cancellations must be made at least 45 days prior to the scheduled date of service. After such time the client is subject to be charged in full. All deposits are non-refundable. Client's Initials: _____

Date of Service: _____ PROM WEDDING OTHER: _____

Estimated Total: \$ _____

35% Deposit: \$ _____

Balance: \$ _____ Due Date _____

Card Type: Visa MC Amex Discover Other: _____
(please circle one/ specify other)

Card Number: _____ Exp. _____ CVV2: _____
(3 or 4 digit Security Code)

Full Name: _____
(as it appears on credit card)

Billing Address for the Card: _____
Street Address/ P.O. Box

City State Zip

Phone #: (_____) _____ (_____) _____
Home/Work Cell

Signature: _____ Date: _____

Please return your completed form with a photo copy of the front and back of your credit card and a photo copy of your driver's license or other valid photo ID.

Please fax all requested documents to (973) 895-1204. Thank you.